

# OFFERTORY COUNT SHEET

Parish name \_\_\_\_\_ Date \_\_\_\_\_

Congregation (eg. 9.30am) \_\_\_\_\_

Names of persons counting 1. \_\_\_\_\_

2. \_\_\_\_\_

TOTAL CASH RECEIVED			CASH OFFERTORY TO THE PARISH	
Cash unit type	Number of units	Line unit value	TOTAL	\$
\$100			<b>CASH OFFERTORY TO EXTERNAL ORGANISATION</b>	
\$50			Organisation name	Amount given
\$20				
\$10				
\$5			TOTAL	\$
Coins			<b>CASH COLLECTIONS SPECIFIC INTERNAL EVENTS</b>	
Cheques				
	<b>TOTAL</b>	<b>\$</b>	<b>TOTAL</b>	<b>\$</b>

TOTAL TO BE BANKED	
<b>[200]</b> Cash offertory to the parish	\$
<b>[241]</b> Cash offertory to external organisation	\$
<b>[220/240]</b> Cash collections specific internal events	\$
<b>TOTAL TO BE BANKED</b>	<b>\$</b>

Numbers in brackets above correspond to the chart of accounts

I declare that the above information is true and correct. The amount of \$\_\_\_\_\_ will be banked into the parish account on or about the \_\_\_/\_\_\_/\_\_\_ (insert date).

1. Name \_\_\_\_\_ Signature \_\_\_\_\_

2. Name \_\_\_\_\_ Signature \_\_\_\_\_

