

To register for Safe Ministry Training Online

1. Type the following web address into your browser.

https://safercommunities.net.au/anglican-diocese-of-bathurst-online-training/

2. Select your Parish Name from the drop down menu.



Click REGISTER NOW for each course.

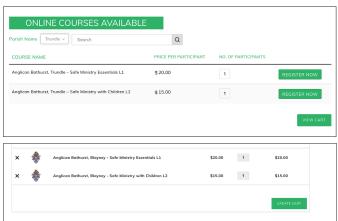
- If you are enrolling for yourself, please choose 1 participant.
- If you are a Parish enrolling and paying for all your church workers, type the number of workers who need to complete each course.
- Click VIEW CART to check you have registered for the correct courses.

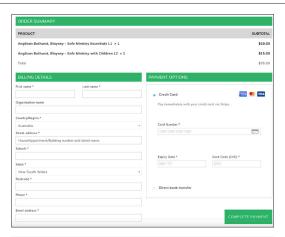
Click PROCEED TO CHECKOUT.

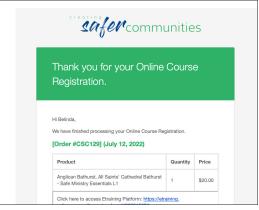
- Fill in the BILLING DETAILS.
- If you are enrolling for yourself, please use your email address.
- If you are a Parish registering, add the name and contact details of your Parish Safe Ministry Coordinator.
- Fill in the PAYMENT OPTIONS.
- **Credit card** payment provides immediate access to the courses the system will send you an email (check your spam folder if you do not receive it within a few minutes).
- Direct bank transfer is not an automated process and you will need to allow up to 3 business days once you transfer the funds to receive your access email from us.

6. Click COMPLETE PAYMENT

- 7. Receive a registration confirmation email
 - If you have paid via credit card, you will receive an email with the hyperlink to your course/s.
 - If you are paying by direct bank transfer, the email will arrive once we have confirmed payment.







Safe Ministry Training Online



Use your registration confirmation email to complete your purchase and start learning

safer communities

Email

1. Use the hyperlink to in your registration confirmation email to access the online course/s.

If you are a Parish paying for your workers, you will need to forward the registration confirmation email to your workers with a copy of this

Complete purchase to start learning

Last name

New password'

New password

instruction page.

The hyperlink will take you to:

'Complete purchase to start learning'

NB: Purchase price will be \$0 as you have aleady paid!

- 2. Complete your purchase by entering
 - your personal email address
 - your full name

and then click Complete purchase.

- 3. Enter a password (write it down somewhere).
- 4. You are now enrolled and ready to begin.

Click Start Learning.



You are now in the course.

The menu bar (left of the screen) can be switched on or off using located top right of the screen.

Once you have 100% completion remember to download your certificate.







Anglican Bathurst

1 Need help placing your order? Contact

Safe Ministry

Essentials L1

Complete your account setup to get started

Complete setup

\$20 AUD

\$0 AUD

If you intend to complete the course in a group please contact etraining@safercommunities.net.au