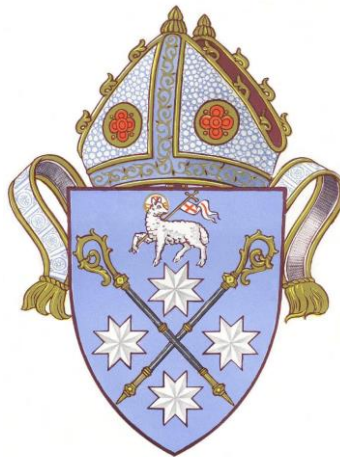


# The Anglican Church in Central & Western NSW

## Diocese of Bathurst



## COMPLAINT AND GRIEVANCE FORM

Anglican Diocese of Bathurst

To be completed and returned to the Diocese of Bathurst Registry Office

# Anglican Diocese of Bathurst SRE Complaint Form

If you have a complaint about any aspect of our school services we are keen to hear from you.

Please complete this form in English and send it to [registrar@bathurstanglican.org.au](mailto:registrar@bathurstanglican.org.au)

General Information			
Please select from the following. This is a:			
Complaint <input type="checkbox"/>	suggestion <input type="checkbox"/>		
Please select from the following. I am a/an:			
Parent <input type="checkbox"/>	Student <input type="checkbox"/>	the public <input type="checkbox"/>	Employee <input type="checkbox"/>

2. Personal details					
Title	Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Ms <input type="checkbox"/>	Miss <input type="checkbox"/>	Other <input type="checkbox"/>
What is your family name?					
What is your given name?					

3. Contact details				
What is your current residential address?				
			Postcode	
What is your mailing address? (if different to residential address)				
			Postcode	
Email address				
Telephone number				
Mobile phone number				
Preferred contact method:	Phone <input type="checkbox"/>	Mobile <input type="checkbox"/>	Letter <input type="checkbox"/>	Email <input type="checkbox"/>

4. Complaint details		
Have you lodged a complaint about this issue before?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	If yes, when:	

<b>5. Complaint summary</b>	
When it happened	
Where it happened	
Who was involved	
What happened (details of your complaint)	
What you would like to happen to resolve your complaint	
Attach any documentation that supports your complaint	

<b>6. Acknowledgement</b>			
All the information provided above is true and correct to the best of my knowledge.			
Signature		Date	
<b>7. Privacy Notice</b>			
We will only use the information collected on this form to resolve your complaint and access will only be provided to authorised officers.			

<b>8. Office use only</b>			
Action Officer			
Position			
Complaint Lodged	By Telephone <input type="checkbox"/>	In Person <input type="checkbox"/>	In Writing <input type="checkbox"/>
Notes			